

## **Exploring the Manager Career Path Statement of Interest**

Name:

Date Started:

Date Completed:

Territory:

**Manager Information** - please note, the information received here will be used to communicate with your Manager.

Manager:

Manager's E-mail Address:

Secondary Manager's E-mail Address:

### **Instructions:**

Please complete this summary of your experiences in StepUp - Phase 1. Once submitted a copy will be sent to you and your manager.

### **Career Interests:**

*Identify your career path interest and share your reasons for exploring these options.*

### **Strengths:**

*What do you consider to be your top 2 strengths and why? Please share 2 examples of how you have demonstrated these strengths.*

Strength #1  
Why and Example

Strength #2  
Why and Example

### **Areas for Development:**

*What 2 skills or behaviors would you like to enhance and why?*

Skill or Behavior #1  
Why?

Skill or Behavior #2  
Why?

### **Development Activities & Experiences:**

*Please list and describe the development experiences you have completed that support a potential Manager career path.*

**Attributes of a Great Manager:**

*In your opinion, what skills and behaviors are most essential to performing successfully as a manager / district business manager? Why?*

**Leadership:**

*Please provide 2 examples of how you have demonstrated leadership in your current position. Explain the situation, the action taken and the results achieved.*

Example #1

Example #2

**Coaching / Mentoring:**

*Please provide 2 examples of how you have demonstrated coaching or mentoring skills in your current position. Explain the situation, the action taken and the result achieved.*

Example #1

Example #2

**Future Career Relocation Interests:**

*Please identify specific geographic regions of interest.*

**Additional Comments:**

*You may use the additional space provided, if necessary.*

By submitting this Statement of Interest, I understand that this does not change the at will nature of the employment relationship between employees and the organization, nor does it guarantee selection for future promotion. This document is intended only for use in devising strategies and training plans to build new skills and capabilities. It will not be used as selection criteria for promotion, nor will it disqualify anyone from consideration for any position.

**Certification and Submission:**

- I certify that I have completed STEPUP Phase 1, Steps 1 through 5.

Upon submission of this form, a copy will be e-mailed to you, your district manager and the HR department. Once submitted, you will no longer be able to edit this form.